

DIARY

Assistant to DD/I (Admin.)

Friday, 10 July 1953

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1. Discussed with [REDACTED] Office of Personnel, the procedure to be followed in calling individuals to duty who have been cleared by I&S. It was agreed that the Placement Officer would contact directly the office representatives who would authorize entrance on duty with assurance that an on duty slot will be available under whatever personnel ceilings might be established in connection with recent discussions. It was clearly understood that this would not prevent an office at any one time from exceeding its on duty total with the understanding that eventually, through normal attrition, the individual could be absorbed. Such flexibility is essential if we are to maintain on duty strength equal to on duty authorizations. In turn, I pointed out the necessity for keeping the pipe-line full and that, therefore, there should be no change in the present policy for initiating security processing on individuals proposed by the offices. [REDACTED] indicated that he did not know of any present plans to restrict the processing of individuals.

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2. [REDACTED] OCI, called to advise that in accordance with our previous discussion, OCI had secured the folder on [REDACTED] and had checked to see if they had a suitable vacancy for him as a political analyst at GS-14. Although [REDACTED] and the Western Division Chief thought he was well qualified, they did not have a GS-14 vacancy. [REDACTED] is now back working with ORR and [REDACTED] agrees that little can be done pending his possible reassignment until the present position situation is clarified. *will transfer to OCI on rotation*

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